

**GOVERNMENT OF TRIPURA  
(DIRECTORATE OF ECONOMICS & STATISTICS)  
SHANKAR CHOWMUHANI, AGARTALA**

**SHORT NOTICE INVITING TENDER**

Ref.No.F.1(335)/STAT/ESTT/2005/ 9295

Dated, Agartala, the 2/8 / 2023

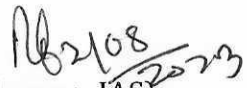
**Hiring of 01 (one) Maruti Eco CNG (White Colour) Vehicle for O/o the  
Directorate of Economics & Statistics, Government of Tripura**

Tender in sealed cover is hereby invited on behalf of the Directorate of Economics & Statistics, Government of Tripura from experienced bonafide & interested owner/ Travel agency showing the mobile number(s) for "Hiring of 01 (one) Maruti Eco CNG (White Colour) 2018-19 to 2020-21 Modal Vehicle for O/o the Directorate of Economics & Statistics, Government of Tripura, Agartala.

Detail terms & conditions may be seen in the Notice Board of the Directorate of Economics & Statistics, Government of Tripura, Agartala and which can also be downloaded from the website <https://ecostat.tripura.gov.in> and <https://tripura.gov.in>

The Tender should reach to the undersigned on or before 14.08.2023 at 3.00 PM and the same would be opened on 14.08.2023 at 4 PM hrs. Parties/representatives of the Tender may remain present at the time of opening of the Tender, if interested.

The Tender received late/incomplete/not in the enclosed format shall be summarily rejected. The Directorate of Economics & Statistics, Agartala reserves the right to accept or reject any or all the Tender(s) and to relax any of the conditions stipulated without assigning any reason.

  
(N. Debbarma, IAS)  
Director

**Government of Tripura  
Directorate of Economics & Statistics  
Shankar Chowmuhani, Agartala**

**F. No.1(335)/STAT/ESTT/05 / 9295**      Dated, Agartala, the 2/8/2023

**NOTICE INVITING TENDER**

The Directorate of Economics & Statistics, Government of Tripura, Agartala invites sealed Tender for hiring of 01 (one) No. Maruti Eco(CNG)(White Colour) vehicle including fuel and driver charges for use of the Directorate of Economics & Statistics, Agartala. Details of the requirement viz., type of vehicle, year of manufacturing, detention charge and ceiling of rate per km are given below:

Sl. No.	Type of vehicle	Year of manufacturing	Upper ceiling of Detention charge @ per day (in Rs.)	Upper ceiling of rate per kilometer (in Rs.)	Monthly ceiling (in Rs.)	Annual ceiling (in Rs.)
1	Maruti Eeco(CNG)White Colour.	2018-19 to 2020-2021	Rs.700/- daily @Rs.5.00/- per km. (CNG) as per DFPRT, 2019.	@Rs.5.00/- per km. (CNG) as per DFPRT, 2019.	@Rs.25300/- (CNG) as per DFPRT, 2019.	@Rs.303600/-(CNG) as per DFPRT, 2019.

**2. Eligible criteria for the bidders:**

The minimum eligibility criteria are that the bidder either individual and Travel Agency should be the owner of the vehicle. The bidder shall be resourceful person having experience in operation of vehicle.

**3. Bidding procedure:**

The Tender should be submitted in sealed cover addressed to the Directorate of Economics & Statistics Government of Tripura, Agartala, Pin- 799001 super scribing "Tender for hiring of vehicle" on top of an envelope, The bidder shall herewith insert all documents in envelope and should be dropped in a specific box kept for this purpose named "Tender Box for Hiring of Vehicles" The Tenderer of the representative may remain present during the time of opening of scaled envelope, However, the authority shall reserve the right to open the Tender even if bidders do not remain present at the stipulated date & time as mentioned in Tender documents.



**4. The following documents are to be submitted by the bidder along with the file, tender document:**


- Valid GST Registration Certificate.
- Copy of PAN card.
- Copies of valid trade license in respect of agency, if any.
- DECLARATION – (Annexure-A)
- UNDERTAKING OF THE BIDDER – (Annexure-B)
- Bidder's profile (Annexure -C)
- Registration Certificate of vehicle containing name of owner/ Bidder
- Insurance of vehicle with validity.
- Valid PUC Certificate.
- Road tax clearance Certificate.
- Vehicle should bear commercial number and registration.
- Valid Driving License
- Fitness Certificate

**TERMS & CONDITIONS:-**

1. Tender/quotation will be received in the office of the undersigned on all working days from **02.08.2023** to **14.08.2023** and on the last day i.e., **14<sup>th</sup> August, 2023 till 3 PM** after end of stipulated time tender will be opened at 4 PM. The interested bidder may also remain present at the time of opening the tender box.
2. Vehicle owner should submit a copy of Registration and valid commercial permit of the vehicle. In case of commercial permit is not available successful bidder should submit copy valid commercial permit within 1 (one) month of issuance of Letter of Intent (LoI) work order will only be issued on receiving of valid commercial permit.
3. Road Tax clearance, Insurance papers, pollution certificate along with the sealed quotation shall be submitted.
4. Hiring of vehicle shall be initially for 12 (twelve) months.
5. Hiring of vehicle shall be discontinued at any time with a notice prior of 7 (seven) days.
6. The successful vehicle owner will have to provide the vehicle along with driver. The charge (wages/monthly salary) of the driver, cost of fuel, repairing/ maintenance of vehicle will be borne by the owner of the vehicle. The driver must have valid driving license.
7. Vehicle should be placed within 5 (five) days from the date of issue of final order.
8. Subject to the ceiling, charges will be aid for any holidays/Sunday or off day, if the vehicle is used.
9. Quotation should be supported by the relevant valid documents of the vehicle.
10. Log book in the prescribed format is to be maintained by the owner & day to day journeys etc. are to be entered with the signature of Controlling Officer/Officers who use the vehicle.
11. Quotation shall have to deposit an earnest money for an amount of Rs 5,000/- in the shape of D. Call drawn in favour of the Competent

of the Directorate of Economics & Statistics, Government of Tripura, Agartala.

12. Earnest money will be forfeited, if the owner fails to provide the vehicle within the stipulated.
13. GST etc. as admissible will be deducted from the bill at source. TDS certificate will be issued on submission of requisition.
14. The undersigned reserves right to accept or reject any quotation including any lowest rate without assigning any reason.
15. Plate with words "**ON GOVT. DUTY**" shall be used on the vehicle. It shall never be allowed to be used by any person without the prior permission of the Appropriate Authority.
16. The monthly ceiling for hiring charges including all charges and including GST if applicable would be made as per DFPRT, 2019.
17. The vehicle should be kept in the office during off day's /period also.
18. In case of failure of placement of the vehicle on any days by the owner, the undersigned hire another vehicle for the days/period as the case may be. The cost involved in this case will be recovered from the owner of the contracted vehicle.
19. If the vehicle remains off on the road for more than one hour the owner of the vehicle have to arrange another vehicle at his own cost and risk failing which the undersigned have to arrange another vehicle at the cost of the owner of the contracted vehicle.
20. The Maruti Eeco (CNG) vehicle should be registration not less than 2018 model and fit to undertake journey in hilly and remote areas.
21. The vehicle should report for duty within 9:30 AM except Sundays and Government holidays and shall continue duties till the day duty is over. In case of emergency office works, the driver may be asked to report early in the morning as and when necessary.
22. The vehicle must be fitted with kilometre reading, meter in good condition.
23. The selected bidder shall sign in an agreement on contract with the undersigned positively.
24. The interested bidder(s) shall submit their quotation through duly filled-in format as shown in this notice.
25. All disputes shall be subject to jurisdiction of the local court of Agartala city West Tripura district only.
26. The Directorate of Economics & Statistics, Agartala reserves the right to cancel the contract at any time without assigning any reason thereof and the owner of the hired vehicle shall have no right to claim any compensation for such conflation.

  
(N. Debbarma, IAS)  
Director

Copy to:  
Notice Board.

Bidding document of Directorate of Economics & Statistics

GOVERNMENT OF TRIPURA  
DIRECTORATE OF ECONOMICS & STATISTICS  
SHANKAR CHOWMUHANI, AGARTALA

**PRICE BID**

Sl No	Name of vehicle	No. of vehicle	Rate per Km (in Rs.)	Detention Charge per day(in Rs.)	Total Amount (in Rs.)
1	2	3	4	5	6
1	Maruti Eco (CNG)	01 No.			

**Signature of the Bidder with seal**



**Bidder's Profile**

## GENERAL INFORMATION OF THE BIDDER

- 1 Name of the Bidder  
Registered address of the firm  
State District  
Telephone no. Fax  
e-mail Website  
Contact person details
- 2 Name : Designation:  
Telephone No : Mobile No.:  
Communication Address  
Address :
- 3 State District  
Telephone no. Fax  
e-mail : Website
- 4 Type of firm(Please tick)  
Private ☐ Public Ltd ☐ Proprietorship ☐  
Partnership ☐ Society ☐ Other specify ☐  
Registration No. & Date of  
Registration
- 5 Nature of Business (please tick the box)  
Manufacture ☐ Authorized distributor ☐ Authorized Supplier ☐  
Others (specify) ☐
- 6 Key personal Details (Chairman, CEO, Directors, Managing Directors etc.)  
In case of Director Economics & Statistics (DES) DIN Nos. are required
- | Name | Designation |
|------|-------------|
|      |             |
- 7 Whether any criminal cases was registered against the company or any of its promoters in the past?
- 8 Other relevant information
- 9 Please mention whether registered under GST .....
- Furnish the copy the Sale Tax Registration Certificate. ....
- 10 Furnish the copy of the PAN.
- 11 Registration Certificate / Certificate of incorporation of the firm (uploaded copy)
- 12 Bank details of the Bidder ; The bidder have to furnish the Bank Details as mentioned below for return of EMD / Payment for supply if any (if selected)
1. Name of the bank
  2. Name of the Account & Full address of the Branch concern.
  3. Account Number of the Bidder.
  4. IFSC Code of the Bank.

**ANNEXURE-A**

**DECLARATION FORM**

I/We..... having my /  
our..... office at.....do declare that I / We  
have carefully read all the terms & conditions of quotation of the Directorate of  
Economics & Statistics, Govt. of Tripura for hiring of a vehicle. The approved rate will  
remain valid for a period of one year from the date of approval. I will abide with all the  
terms & conditions set forth in the tender paper Reference no.....

I/We do hereby declare I/We have **not been convicted** by any court of Law  
nor I/WE are derecognized / black listed by any State Govt. /Union Territory/ Govt. of  
India/Govt. organization/Govt. I/We agree that the Tender Inviting Authority can  
blacklist me/ us for a period of I1 year, if any information furnished by us proved to be  
false at the time of inspection/ verification and not complying with the Tender terms &  
conditions.

I/We further declare that I/We possess valid driving license/ Agency trader  
license bearing ..... no.....Valid  
up to ..... I/We ..... do  
hereby declare that I/we will work the ..... as per the terms,  
conditions & specifications of the tender document.

Signature of the Bidder  
(With Seal)